

STATE OF TEXAS §

DATE: MARCH 24, 2015

REGULAR MEETING

COUNTY OF POLK §

ALL PRESENT

## COMMISSIONERS COURT

AGENDA POSTING #2015 - 036

BE IT REMEMBERED ON THIS THE 24<sup>TH</sup> DAY OF MARCH, 2015, THE HONORABLE COMMISSIONERS COURT MET IN "REGULAR" CALLED MEETING WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT, TO WIT;

HONORABLE SYDNEY MURPHY, COUNTY JUDGE PRESIDING. BOB WILLIS - COMMISSIONER PCT #1, RONNIE VINCENT - COMMISSIONER PCT #2, MILTON PURVIS - COMMISSIONER PCT #3, C.T. "TOMMY" OVERSTREET - COMMISSIONER PCT #4, KHRISTIE NICHOLSON - DEPUTY COUNTY CLERK AND MARGIE AINSWORTH - COUNTY AUDITOR. THE FOLLOWING AGENDA ITEMS, ORDERS AND DECREES WERE DULY MADE, CONSIDERED & PASSED.

1. WELCOMED & CALLED TO ORDER AT 10:02 A.M. BY JUDGE MURPHY.
  - INVOCATION LED BY COLONEL HOWARD DANIEL (CHESSWOOD BAPTIST CHURCH)
  - PLEDGE OF ALLEGIANCE TO U.S. & TX FLAGS LED BY JIM JOHNSON

2. PUBLIC COMMENTS: NONE.

3. INFORMATIONAL REPORTS

COMMISSIONER OVERSTREET ANNOUNCED THE 70<sup>TH</sup> ANNUAL TRINITY NECHES RODEO AND SHOW.

JUDGE MURPHY STATED THAT SHE HERSELF WILL NOT BE ABLE TO ATTEND THE POLK CENTRAL APPRAISAL DISTRICT PUBLIC HEARING REGARDING THE 2016- PROPOSED BUDGET ON TUESDAY, MARCH 24, 2015 AND ASKED THAT ONE OF THE FOUR COMMISSIONERS ATTEND IN HER ABSENCE.

### NEW BUSINESS

4. CONSENT AGENDA: JUDGE MURPHY NOTED THAT REVISIONS & AMENDMENTS, PERSONNEL ACTION FORMS AND CAPITAL PURCHASE REQUESTS HAVE BEEN MOVED FROM THE CONSENT

AGENDA TO THE INDIVIDUAL ACTION PORTION OF THE AGENDA; ITEM B OF THE CONSENT AGENDA (SCHEDULES OF BILLS) INCLUDES AN ADDENDUM IN THE AMOUNT OF \$35,093.32. MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, TO APPROVE THE CONSENT AGENDA AS FOLLOWS: (ALL VOTING YES)

- A. APPROVE MINUTES OF PREVIOUS MEETING/S: March 10, 2015 (Regular Meeting).
- B. APPROVE SCHEDULES OF BILLS, INCLUDING ADDENDUM. (SEE ATTACHED)

DATE	AMOUNT	FUND/S	CHECK #
03/05/2015	2,335.05	Retiree Health Benefits Trust	79
03/06/2015	521.81	Co. Historical Commission	1566 – 1569
03/06/2015	130,434.34	Gen, RB1/2/3/4, Security, Aging, Commissary, CCRMF	252084 – 252132
03/06/2015	73,518.72	Grant (GLO)	1065 – 1066
03/06/2015	51,296.15	Perm. School	147 – 153
03/06/2015	124,891.59	Avail. School	337 – 343
03/10/2015	112,384.49	Gen, RB1/2/3/4, Hotel/Motel, JP Court Tech, Aging	252175 - 252214
03/10/2015	1,430.00	Gen	117394 – 117496 (w/void 117490)
03/10/2015	160.49	Co. Historical Commission	1570 – 1571
03/13/2015	3,701.09	Gen, RB3	252223 – 252237
03/10/2015	41.23	Grant	746
03/13/2015	669.02	JP Court Tech	252241 – 252242
03/13/2015	3,245.75	Gen, RB1/2/3/4, Security	252243 – 252248
03/13/2015	384,122.39	ALL (Payroll/Withholding)	843 – 848
03/17/2015	98.00	Gen	252249
03/24/2015	30,607.57	Gen, JP Court Tech, RB1/2/3/4, Law Library, Aging	252250 – 252328
3/24/2015	Addendum	To appear on future Schedule	\$35,093.32
<b>TOTAL</b>	<b>919,457.69</b>		

- C. APPROVE LISTING OF PREVIOUSLY AUTHORIZED CAPITAL PURCHASES TO BE INCLUDED ON THE REIMBURSEMENT RESOLUTION. (SEE ATTACHED)
- D. APPROVED INTERLOCAL AGREEMENT BETWEEN POLK COUNTY AND GOODRICH I.S.D. FOR THE COUNTY'S PROVISION OF ELECTION EQUIPMENT AND SERVICES FOR THE MAY 9, 2015 ELECTION.

- E. RECEIVE CERTIFICATION OF CONTINUING EDUCATION FOR 2014, AS STATUTORILY PRESCRIBED FOR THE FOLLOWING OFFICIAL/S; ROBERT C. WILLIS, COMMISSIONER PCT. 1; TOMMY OVERSTREET, COMMISSIONER PCT. 4 AND TERRI WILLIAMS, COUNTY TREASURER. (SEE ATTACHED)
  - F. APPROVE DATA USE AGREEMENT BETWEEN TEXAS DEPARTMENT OF HEALTH AND HUMAN SERVICES (HHS) AND POLK COUNTY TO BE INCORPORATED AS A PART OF THE HHS CONTRACT FOR VITAL STATISTICS, AS REQUESTED BY THE COUNTY CLERK.
  - G. APPROVE ROAD & BRIDGE PRECINCT 1 REQUEST TO ADVERTISE FOR BIDS FOR PURCHASE OF ONE (1) NEW OR USED RUBBER TIRE EXCAVATOR.
  - H. AUTHORIZE COUNTY AUDITOR TO SUBMIT APPLICATION FOR JULY RENEWAL OF PROPERTY INSURANCE THROUGH TEXAS ASSOCIATION OF COUNTIES RISK MANAGEMENT POOL.
  - I. APPROVE APPLICATION AND CERTIFICATE OF PAYMENT NO. 10 AND CERTIFICATE OF SUBSTANTIAL COMPLETION RELATED TO THE COURTHOUSE RESTORATION ROUND VII EMERGENCY GRANT "ELEVATOR PROJECT".
  - J. RECEIVE AND RECORD COUNTY TREASURER'S FY2014 AMENDED 4<sup>TH</sup> QUARTER REPORT (JUL-SEP 2014), FY2015 1<sup>ST</sup> QUARTER REPORT (OCT-DEC 2014) AND FY2014 ANNUAL INVESTMENT REPORT (OCTOBER 2013-SEPTEMBER 2014).  
(SEE ATTACHED)
5. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS: (JUDGE MURPHY DISCUSSED THE FACT THAT THIS ITEM WAS MOVED FROM THE CONSENT AGENDA TO ALLOW A MORE DETAILED REVIEW OF EACH REQUEST IN AN EFFORT TO CONTROL EXPENDITURES)
- A. JUDGE MURPHY STATED THAT ALL HIRING POLICIES INCLUDING PROCESS FOR ESTABLISHING HIRING EFFECTIVE DATES AND EMERGENCY HIRING PRACTICES SHOULD FOLLOW THE WRITTEN POLICY ADOPTED BY THE COMMISSIONERS COURT AND ASKED FOR THE CONCENSUS OF THE COURT TO SUPPORT THE ADMINISTRATIVE PRACTICES TO BE USED TO ENSURE THAT THE POLICY IS FOLLOWED. COMMISSIONER OVERSTREET EXPRESSED THAT THE POLICY SHOULD BE FOLLOWED BY ALL DEPARTMENTS AND THE COURT AGREED, UNANIMOUSLY.
  - B. MOTIONED BY BOB WILLIS, SECONDED BY MILTON PURVIS, TO APPROVE THE PERSONNEL MANAGEMENT SYSTEM UPDATE SUBMITTED BY THE HUMAN RESOURCE OFFICE TO ADD THE "PRE-TRIAL SERVICES COORDINATOR" POSITION.  
ALL VOTING YES. (JUDGE MURPHY INFORMED THE COURT THAT THE FUNDS NEEDED FOR THIS AND THE NEW JAIL POSITIONS FOR THE REMAINDER OF FY2015 HAVE BEEN

- IDENTIFIED IN CURRENTLY BUDGETED FUNDS TO BE DISCUSSED IN AGENDA ITEM 6B.
- C. MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, TO APPROVE THE INDIGENT DEFENSE DISCRETIONARY GRANT PROGRAM APPLICATION TO FUND A POSITION FOR INDIGENT DEFENSE COORDINATOR.  
ALL VOTING YES.
- D. MOTIONED BY TOMMY OVERSTREET, SECONDED BY MILTON PURVIS, APPROVAL OF THE PERSONNEL ACTION FORMS SUBMITTED SINCE THE LAST MEETING.  
ALL VOTING YES. (SEE ATTACHED)
6. CONSIDER REQUESTS FOR REVISIONS AND/OR AMENDMENTS TO THE CURRENT BUDGET AS FOLLOWS: (JUDGE MURPHY DISCUSSED THE FACT THAT ALL MATTERS RELATING TO BUDGET REVISIONS & AMENDMENTS HAVE BEEN MOVED FROM THE CONSENT AGENDA – AGAIN, IN AN EFFORT TO CONTROL SPENDING THROUGH A DETAILED REVIEW OF EACH REQUEST)
- A. MOTIONED BY RONNIE VINCENT, SECONDED BY TOMMIE OVERSTREET, APPROVING BUDGET REVISIONS #2015-10 AND AMENDMENTS #2015-27(A) AS PRESENTED BY THE COUNTY AUDITOR.  
ALL VOTING YES. (SEE ATTACHED)
- B. MOTIONED BY MILTON PURVIS, SECONDED BY TOMMY OVERSTREET APPROVING THE PROPOSED BUDGET REVISIONS AND AMENDMENTS NECESSARY TO FUND (FOR THE REMAINDER OF FY2015) THE (6) CORRECTIONS OFFICER POSITIONS AND THE PRE-TRIAL SERVICES COORDINATOR POSITION PREVIOUSLY APPROVED BY THE COURT IN RESPONSE TO JAIL COMMISSION.  
ALL VOTING YES. (SEE ATTACHED)  
(JUDGE MURPHY NOTED THAT THE ADULT PROBATION HAS PROVIDED \$10,000 OF THEIR BUDGET AND MAINTENANCE SACRIFICED A POSITION AND OTHER OPERATING FUNDS TOTALING OVER \$35,000 TO HELP IN THE FUNDING OF THESE NEW POSITIONS. SHE EXPRESSED SPECIAL GRATITUDE FOR THE ASSISTANCE PROVIDED BY THESE TWO DEPARTMENTS.)
- C. JUDGE MURPHY DISCUSSED THE NECESSARY ACTION REGARDING THE CONTROL OF LINE ITEM EXPENSES TO ENSURE CONFORMITY TO THE ADOPTED BUDGET, NOTING THAT THE COURT WILL RELY ON THE ASSISTANCE OF THE COUNTY AUDITOR'S OFFICE TO ENSURE THAT SPENDING DOES NOT EXCEED ANY BUDGETED LINE ITEM WITHOUT PRIOR APPROVAL OF THE COURT FOR THE APPROPRIATE BUDGET REVISION OR AMENDMENT.

7. CONSIDER REQUEST FOR CAPITAL PURCHASES TO BE PAID FROM FUND BALANCE AND INCLUDED ON THE FY2015 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT, AS FOLLOWS:
  - A. MOTIONED BY BOB WILLIS, SECONDED BY MILTON PURVIS, TO DELETE THE REQUEST MADE BY MUSEUM CURATOR FOR COMPUTER UPGRADE IN THE AMOUNT OF \$848.72 FROM THE GENERAL FUND BALANCE, NOTING THAT THE EXISTING EQUIPMENT IS STILL OPERABLE.  
ALL VOTING YES  
(JUDGE MURPHY NOTED THAT DATA PROCESSING WOULD BE ASKED TO PROVIDE AN UPDATED COMPUTER IF IT IS CURRENTLY AVAILABLE IN THEIR SURPLUS.
  
8. CONSIDER APPROVAL OF OFFERS TO PURCHASE TAX FORECLOSED PROPERTIES, AS FOLLOWS:
  - A. MOTIONED BY MILTON PURVIS, SECONDED BY BOB WILLIS, APPROVAL OF OFFERS TO PURCHASE TAX FORECLOSED PROPERTIES: (PCT 3) TRACT 8, 2.00 ACRES, A BROOKS SURVEY, ABSTRACT 839, CAUSE NO. T09-059.  
ALL VOTING YES.
  
9. MOTIONED BY MILTON PURVIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE THE RESOLUTION SUPPORTING THE RE-FUNDING OF THE COUNTY TRANSPORTATION INFRASTRUCTURE GRANT PROGRAM.  
ALL VOTING YES. (SEE ATTACHED)
  
10. MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, APPROVING THE SHERIFF'S DEPARTMENT APPLICATION FOR THE STATE HOMELAND SECURITY PROGRAM (SHSP) 2013 SUB-RECIPIENT GRANT APPLICATION AND AWARD IN THE AMOUNT OF \$49,333 FOR MOBILE COMMAND CENTER DIGITAL COMMUNICATION EQUIPMENT.  
ALL VOTING YES.  
JOHN MCDOWELL WITH DETCOG SPOKE OF UPCOMING POLICY CHANGES FOR GRANTS THAT WOULD REQUIRE COMMISSIONERS COURT RESOLUTIONS FOR ALL APPLICATIONS.
  
11. MOTIONED BY MILTON PURVIS, SECONDED BY TOMMY OVERSTREET, APPROVAL OF LETTER OF AGREEMENT WITH ENGINEER FOR ADDITIONAL SERVICES RELATED TO THE GLO IKE 2.2 PLANT ROAD IMPROVEMENTS - TO AUTHORIZE THE PAYMENT OF \$1,200.00 (MIGRATORY BIRD SURVEY AND DOCUMENTATION), BUT TO HOLD ANY CONSIDERATION ON THE DESIGN

SURVEY/PLAN REVISIONS ADDITIONAL CHARGE OF \$4,600.00 REQUESTED BY GOODWIN LASITER STRONG UNTIL AFTER OPENING BIDS BEGINNING ON APRIL 24, 2015 AT 2:00 P.M. AND DETERMINING WHETHER FUNDS WILL BE AVAILABLE. ALL VOTING YES.

12. MOTIONED BY MILTON PURVIS, SECONDED BY BOB WILLIS, TO ACCEPT THE BASE/ALTERNATE BID AS SUBMITTED FOR THE TEXAS HISTORICAL COMMISSION EMERGENCY GRANT PROJECT (COURTHOUSE ROOF) SUBMITTED BY PHOENIX I RESTORATIONS AS FOLLOWS; BASE BID OF \$355,000, PLUS ALTERNATE NO. 2 WITH SUPPLEMENT - \$11,300, PLUS ALTERNATE NO. 3 - \$1,200, PLUS ALTERNATE NO. 5 - \$9,700 TO BE LISTED AS CONTINGENCY IF NEEDED FOR STATE REQUIRED ROOF DRAIN NOT RECEIVING A VARIANCE AND APPROVAL OF CONTRACT BETWEEN OWNER AND PHOENIX I RESTORATION AS CONSTRUCTION MANAGER TO INCLUDE ADDENDUM REGARDING PRE-CONSTRUCTION PHASE SERVICES AND RELATED COSTS PREVIOUSLY APPROVED. ALSO NOTED THAT THE AMOUNTS APPROVED WILL BE ENTERED INTO AN ADDENDUM FOR STATEMENT OF THE GUARANTEED MAXIMUM PRICE TO BE SUBMITTED FOR FUTURE COURT APPROVAL.

ALL VOTING YES.

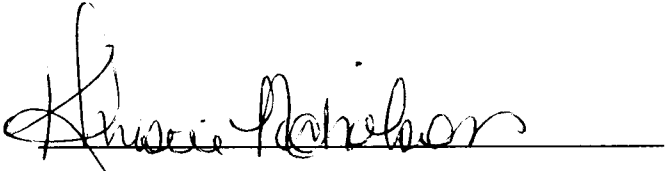
ADJOURN:

MOTIONED BY TOMMY OVERSTREET, SECONDED BY MILTON PURVIS, TO ADJOURN COURT THIS 24<sup>TH</sup> DAY OF MARCH, 2015 AT 11:01 A.M.

ALL VOTING YES.

  
SYDNEY MURPHY, COUNTY JUDGE

ATTEST:

  
CHRISTIE NICHOLSON, DEPUTY COUNTY CLERK